

# COMPANY PROFILE

(Fiber Optic Works Contractors)

*(The Details should be clearly typed and not hand written)*

Name of the Company :

Address :

Telephone :

Fax :

P.O. Box :

E-Mail :

Contact Person/Title:

Name of the Owner :

Name of the Sponsor :

C.R No. :

Date of Registration :

Location of the Office :

Name of the Street :

Building No. :

Floor No. :

No. of Employees :		No. of Engineers :	
No. of Foreman/Supervisor :		No. of Labourers:	

General Manager :	
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Type of Company (Please tick)	<input type="checkbox"/> Share Holding Company.
	<input type="checkbox"/> Limited Liability Company.
	<input type="checkbox"/> Joint Venture.
	<input type="checkbox"/> Establishment
	<input type="checkbox"/> Sole Trader.

Name of the Bankers (Dealing with)		Name of Insurance Companies (Dealing with)	
1		1	
2		2	
3		3	
	A/C. No(s)		
	Auditors in Qatar :		
	Liabilities if any :		

FINANCIAL DETAILS.	YES	NO
Attach a copy of your last Annual Report.	<input type="checkbox"/>	<input type="checkbox"/>
Attach a copy of your last Balance Sheet, audited if applicable.	<input type="checkbox"/>	<input type="checkbox"/>
Attach details of any significant change in the status of the Company's financial affairs since the above report was prepared.	<input type="checkbox"/>	<input type="checkbox"/>

## KEY STAFF DETAILS.

*Management (Sponsors)*


*Administration (Senior Positions)*


*Additional Information:  
(Give any additional information  
you feel would be pertinent to your  
application for registration.)*

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*We hereby declare that the above information is true and correct.*

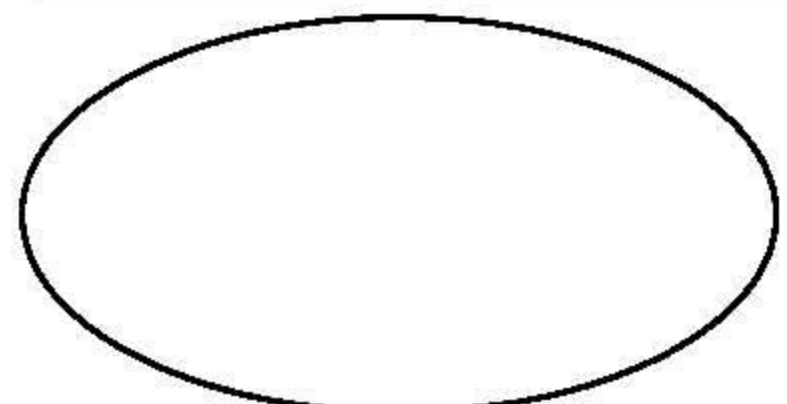
**Complied by :**

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**Capacity of :**

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**Company Seal**



**Authorized Signatory**

**Dated :**

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## CATEGORY – A (UPTO QRS. 1,000,000.00 & entitled for Major Tender)

*Contractors classified under this category should have:*

Manpower: Minimum **33** staff required as follows :

- 2 *Qualified Engineers.*
- 3 *Foremen/ supervisor.*
- 8 *FO Jointer*
- 8 *FO Jointer Assistant*
- 12 *Masons & Labourers*

Plant & Machinery : Should have a minimum of :

- 6 *FO Van*
- 5 *Fusion Splicer*
- 4 *OTDR*
- 5 *Light Source & power Meter*
- 6 *FO Tool Kits*
- 3 *FO Identifier*
- 3 *FO Talk Set*

## CATEGORY – B (UPTO 200,000.00)

*Contractors classified under this category should have:*

Manpower : Minimum **27** staff required as follows :

- 2 *Qualified Engineers.*
- 3 *Foremen/ supervisor.*
- 6 *FO Jointer*
- 6 *FO Jointer Assistant*
- 10 *Masons & Labourers*

Plant & Machinery : Should have a minimum of :

- 4 *FO Van*
- 4 *Fusion Splicer*
- 3 *OTDR*
- 4 *Light Source & power Meter*
- 4 *FO Tool Kits*
- 2 *FO Identifier*
- 2 *FO Talk Set*

## **CATEGORY – C (UPTO 75,000.00)**

*Contractors classified under this category should have:*

Manpower : Minimum 19 staff required as follows :

- 1 *Qualified Engineer or holding a Diploma in Communication Engineering.*
- 2 *Foremen/ supervisor*
- 4 *Fiber optic jointer*
- 4 *Fiber optic jointer assistant*
- 8 *Mason.*

Plant & Machinery : Should have a minimum of :

- 3 *FO Van*
- 3 *Fusion Splicer*
- 2 *OTDR*
- 3 *Light Source & power Meter*
- 3 *FO Tool Kits*
- 2 *FO Identifier*
- 2 *FO Talk Set*

# CATEGORIZATION OF FIBER OPTIC CONTRACTORS & MINIMUM CRITERIA FOR EACH CATEGORY.

## CATEGORY – D (UPTO 30,000.00)

*Contractors classified under this category should have:*

Manpower :

A minimum of 12 staff required as follows :

- 1 *Qualified Engineer or holding a Diploma in Communication Engineering.*
- 1 *Foreman/ supervisor.*
- 2 *Fiber optic jointer*
- 2 *Fiber optic jointer assistant*
- 6 *Mason & laborer*

Plant & Machinery :

Should have a minimum of :

- 2 *FO Van*
- 2 *Fusion Splicer*
- 1 *OTDR*
- 1 *Light Source & power Meter*
- 2 *FO Tool Kits*
- 1 *FO Identifier*
- 1 *FO Talk Set*

**For Ooredoo user only**  
**(Not to be filled by the Contractor)**

Name of the Company :

Ooredoo Reg. No. :

*(The above company to be registered for the following categories as mentioned below, for the various works respectively).*

**1 Category – A**

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*Grade – A*

**2 Category – B**

☐

*Grade – B*

**3 Category – C**

☐

*Grade – C*

**4 Category – D**

☐

*Grade – D*

Approved by :

Dated : \_\_\_\_\_

Endorsed by : **Waleed Al Sayed (CEO)**

Dated : \_\_\_\_\_

## **INSTRUCTIONS TO APPLICANTS**

1. Contractors registered in Qatar only are eligible for registration with Ooredoo.
2. Contractors are required to submit the following:
  - A. Company Profile.
  - B. List of Names, Titles of Staff including labour force which shall be certified by the Govt. Civil Services Bureau / Labour Dept.
  - C. List of Projects completed during the last five years with capital for financial capability (if available).
  - D. List of Plant & Machinery which shall be attested by the Traffic Dept.
  - E. Central Tender Committee Certificate (if available).
3. Ooredoo shall reserve the right to inspect the Contractor's premises, Labour camp, Plant & Machinery.
4. Should have successfully completed Fiber Optic Training Courses, conducted by Ooredoo Training Centre against payment. (Fee will be collected prior the course).
5. The successful Contractor shall not give, bargain, sell, sub-let or otherwise dispose of the Contract or any part thereof or the benefit or advantage of the Contract or any part thereof without the prior consent in writing of Ooredoo.
6. Upon successful evaluation by Ooredoo, pre-qualified Contractors are required fulfill following requirements.
  - A. Obtain Ooredoo Specifications against payment of Qr. 500/=.
  - B. A prescribed Bank Guarantee in favor of Ooredoo for the value and the period as specified.
  - C. Contractors All Risks Insurance Policy.
  - D. Third Party Liability.
  - E. Contractor's Workmen, Compensation policy.
7. A registration Certificate to be issued to the contractor including contractor category. Validation of this certificate is one year and will be renewed yearly
8. All new contractors will be categorized initially under D category regardless their manpower and machinery.